

IMPLEMENTATION PROCESS AND TRAINING OVERVIEW



We offer a comprehensive implementation process that can be set up in as little as 5 days and varies based on the volume of curriculum documents and assessments to be imported or created.

Implementation Planning Meeting

This meeting covers the following aspects:

- ▶ **Scope of the modules being used and training needs**
- ▶ **Alignment on terminology**
- ▶ **Determine if curriculum documents are available or if new documents will be created**
- ▶ **Identification and documentation of standards and designation as priority or supporting**
- ▶ **Identification and documentation of learning expectations, typically in the form of “I Can” statements**
- ▶ **Determine if common formative or summarize assessments were available or will be created**
- ▶ **Determine if any standardized assessment data will be imported**
- ▶ **Determine which student demographic fields will be loaded**
- ▶ **Determine the authentication method**
- ▶ **Determine the student information extract process**

Partners4Results Implementation Responsibilities

Following the implementation planning meeting our responsibilities include:

- ▶ **Set up branded online portal**
- ▶ **Set up secure FTP site for file exchange**
- ▶ **Set up ETL process**
- ▶ **Set up authentication method**
- ▶ **Import curriculum documents**
- ▶ **Import assessments**

Training Overview

We provide unlimited training. Our mission is to make sure our customers are properly trained to ensure a successful implementation. We customize the training to meet your needs. Training can be either onsite, web meeting, or a video.

By design our software and its modules are intuitive to minimize the amount of training required. Typically, curriculum training for users who will be creating and maintaining the curriculum is about an hour. Typically, assessment training for users who will be creating assessments is about 2 hours, all others is about 1 hour.

Visit our website to learn more:
www.partners4results.com

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